



**Western Bat Working Group (WBWG) Officers Meeting
Conference Call
Tuesday, 20 October 2009; 2:30–3:30 PM PDT
Minutes**

WBWG Officers:

Rita Dixon, President
Cori Lausen, Vice President
Heather L. Johnson, Secretary
Brad Phillips, Treasurer
Martin Grenier, Elected At-large Representative
Dave Johnston, Elected At-large Representative
Angie McIntire, Presidentially appointed At-large Representative
Tim Snow, Presidentially appointed At-large Representative

Attendees: Lorraine Andrusiak (newsletter editor), Rita Dixon (President), Heather L. Johnson (Secretary), Cori Lausen (Vice President), Angie McIntire (Appointee), Tim Snow (Appointee), Julie York (newsletter editor)

The primary purpose of today's call was to discuss the agenda for the WBWG Board of Directors meeting to be held at the upcoming North American Symposium on Bat Research (NASBR) meeting in Portland, Friday afternoon, 6 November 2009.

Draft Agenda:

- Officers update
- Committee chairs update
- NABCA update
- WBWG action plan update
- 2011 biennial meeting
- Newsletter

- White–nose syndrome

Rita and Cori reported that they were working on making arrangements with Jan Zinck and Pat Ormsbee to schedule a meeting room for the WBWG Board of Directors (BoD) meeting. Jan has been traveling but Cori expects to have a confirmation from her regarding a room. The BoD meeting will be held immediately following the NASBR business meeting on Friday afternoon at approximately 5:30 PM. Because the NASBR business meeting is open-ended, we cannot set a specific time for our meeting. Cori will preside over the meeting because Rita will not be able to attend the NASBR meeting.

Pat Ormsbee and Toni Piaggio (White–nose Syndrome Committee) will be attending the WBWG meeting in Portland to report; they really need help compiling and organizing feedback on the decontamination protocol and revising it; they need all state and provincial representatives to go back to their agencies and generate help as well. Heather remembered that Toni recently asked if committee should focus on action plan or revising protocol, and suggested that Pat and Toni have a list of items for folks to specifically volunteer on.

Lorraine Andrusiak and Julie York joined us to discuss the next WBWG newsletter since this will be their first edition as the new editors. Cori suggested that the newsletter could serve as a good venue to encourage people to submit feedback on WNS protocol on forum on WBWG website, also share techniques and ideas. Cori also suggested that we solicit volunteers to look at information from the forum after the winter season and compile it and give it to the WNS committee to revise the protocol. We discussed how much focus should WNS have in the newsletter.

We discussed additional items for the newsletter, timing, and tasks associated with putting the next newsletter together. Potential items for inclusion: summary of NASBR meeting, President's corner, committee updates, Bat Conservation International summary from Dan Taylor.

Tim suggested that we let people know at the upcoming BoD meeting at NASBR that we envision revising and updating the WBWG action plan. Rita will have more time to devote to this come January.

Cori brought up the issue of the unresolved business regarding whether to charge membership dues to WBWG members. Tim pointed out that the bylaws establish that the Officers can set the amount and that hypothetically, the amount could be \$0.00. Cori said that we could let people know that we may consider this at the 2011 WBWG Biennial Meeting.

We discussed the need for monthly Officers calls in addition to monthly Board of Directors conference calls. We established a time and date for the next call and decided to try holding them on the second Monday of each month with the Officers calls in the morning at 9:30 AM PST and the BoD calls in the afternoon at 1:30 PM PST.

Wrap-up and announcements: Next Officers call scheduled for Monday, 14 December 2009, 9:30 AM PST; next Board of Directors Conference Call scheduled for Monday, 14 December 2009, 1:30 PM PST.

Tasks:

Rita will work with Erinn to reestablish the forum on the WBWG Web site and create a WNS-specific forum to track and archive input on WNS and the WNS decontamination protocol.

Rita and Cori will further develop the agenda for the upcoming BoD meeting at NASBR.

Cori will finalize agenda and send it out for review.

Heather will ask Erinn to post past BoD conference call notes on the Web site.

Heather will send Rita original WBWG materials from Michelle Caviness.

Rita will send distribution lists of Officers and Board of Directors to Lorraine and Julie for their use with the newsletter and copy Cori and Heather.

Rita will compile committee list with respective chairs for Lorraine, Julie, Cori, and Heather.

Rita needs to work with Erinn on Web site updates, e.g., officer biosketches and contact information.

Rita will contact Pat and Toni and ask them to identify specific tasks they need help with in the WNS Committee, e.g., someone to compile information for the WNS action plan and help with revisions; someone to compile and organize feedback on the WBWG WNS decontamination protocol.