

WBWG Board of Officers Conference Call November 4, 2008

Attending:

Tim Snow
Cori Lausen
Pat Brown
Toni Piaggio
Brad Phillips
Jason Williams
Pat Ormsbee
Michelle Caviness
Derek Hall
Nyta Hensley
Erinn Shirley
Alisha Shah

2009 Conference/Wind Workshop

Nyta and John have gathered volunteers that are willing to help with the conference in Austin.

The wind workshop registration rates have not been determined yet. There will be a government employee rate, a student rate and a rate for consultants. The schedule for the wind workshop will include a social Monday evening on the 13th. There will be a concurrent “bats 101” lecture for those that do not have a lot of background working with bats. Tuesday on the 14th there will be lectures during the day followed by equipment and methods demo session in the evening. Wednesday the 15th there will be a full day with lectures in the morning and break out sessions in the afternoon. The breakout sessions will offer those that want more specific experience with equipment or carcass searches, etc.

The WBWG meeting will begin with a social Wednesday evening.

Hotel issues for conference. **Pat and Ed** need to decide about meals, which equals cost for participants and then we can go from there. We need to check about bringing in outside food and drink.

Under programs we need to figure out the cost of the field trip. What does BCI charge for transportation etc...

Goodies:

Bags used for shopping, canvas or others, recycled material would be nice.

This is something typically the hosts do and we should have **Erin** work with TX Parks Dept. **John, Nyta**, etc...

This should be included in registration.
Maybe don't put year on there so we can sell leftovers later.

AV:

We will be bringing projectors and laser pointers and **Nyta and John** will get extension cords and help to find volunteers to run the equipment. We need to ask the hotel about screens.

Registration:

We need to wait on **Pat and Ed** to figure out costs for food to get at the price for registration.

We want to include membership in registration costs need to talk to SEBDN about how they did this (**Toni**)

We need to figure out how we will distinguish between folks who registered for the wind workshop versus those that registered for the meeting. We can do that with name tags and separate packets. **John and Nyta** will work on getting local folks to put registration packets together and to help Aimee and Michelle run the desk. **Aimee and Michelle** will work on a desk schedule and **Nyta** will get names and contact info of volunteers to Michelle with the times they are available to work. The registration table will be set up on Monday afternoon. We need packet stuffers on Sunday and Monday morning. The website registration will be set up in January.

Vendors:

It is critical that they are set up in a room that is in the flow of the conference and they need to be able to lock the room because they have a lot of stuff. An alternative would be a room close by they could move into each night, but this is not preferred. We need to find out if they will be staying for the whole week to include the wind/energy.

Banquet:

Business meeting luncheon 1.5- 2 hours

Reception with auction either on or off hotel site on Friday. **Pat O. and Pat B.** will work with **John, Nyta and Ed** to find a venue for the auction. Alicia will house the auction items and will get her address out to the board. There will be a call for auction items in the newsletter. There will be both a silent and verbal auction and raffles. We will need volunteers to get the auction items from Alicia's house to the hotel. **Michelle and Brad** will help with bookkeeping.

Field trips:

Nyta, John, Ed to organize Bracken Cave for Thursday and maybe someone can organize something for Saturday afternoon or Wed. afternoon. If there are other cool places to go people need to line those out. Tim Snow organized the field trip in AZ so he might be helpful to this group. Transportation, costs, etc...

We will form subcommittees to help with the different functions for the meeting.

We will include a Bob memorial gathering in the program. We could do that at the luncheon, maybe slides while people eat.

Pat and Rita are working on the Saturday workshop and will give more details later. It will be a half day and will be the only activity on Saturday.

Newsletter

Cori will work with Kristi to get the newsletter out sometime in December. The conference announcement and information to date will be in the newsletter with a general call for abstracts announcement.

Elections

Derek has a few more folks to follow-up with. Biosketches will be in the newsletter, but the ballots may go out sooner and will need to include the biosketches. When officers approve the ballot then Derek will send it to the state reps. The members will have 30 days to vote.

Bob Berry fund

There will be an announcement in the newsletter and on the website soliciting funds. Depending on what funds are received by the end of the year we can decide on the amount of the award and ask for applications in Jan. We could include this with registration information.

Should BCI be a repository for equipment resulting from the Bob Berry fund, they have a system for people loaning equipment from them. Maybe we need to have a committee to figure out details. Pat Brown, Dan Taylor, Brad Phillips and any others would be helpful to decide the application process and criteria.

Next Meeting is December 18, 9am (PST)