

***Type of Conference Call: Officers Meeting***

***Date of Conference Call: 22 September 2005 . 9:00-10:00am PST***

***Attendees: Pat Ormsbee (President), Brad Phillips, Toni Piaggio, Alice Chung-MacCoubrey, Cori Lausen, Mike Herder, Tim Snow, and Ted Weller. Meeting notes recorded by Alice. [Contact Mike Herder if you attended the call but are not listed here.]***

***Nonprofit Application Status - Brad***

- ***As reported at our last call, we have a P.O. Box and checking account.***
- ***Brad needs three notarized signatures (Brad, Pat, and Toni) before sending nonprofit form to state. Then will be able to followup with the IRS. Purpose statement is set.***

***WBWG Budget - Pat***

- ***Pat will initiate budget subcommittee (Ted, Brad, and Pat) with advisement from Dan Taylor.***
- ***Brad will follow up with Lyle to clarify budget status & financial obligations.***

***State Letters - Toni***

- ***All have been sent out except two provinces – Yukon and the Northwest Territories .***
- ***Toni received letter from the Saskatchewan ministry. Pat received a letter of response from Alaska . Send a copy of these letters to Alice .***
- ***At NASBR, WBWG officers will discuss and determine how to respond to issues presented in these state/province response letters.***

***Meetings at NASBR - Pat***

- ***WBWG meeting: Pat will set up a room with Margaret for meeting of WBWG members immediately after the last session on Friday, October 21 at 5:30-7:00 pm. Pat will draft an agenda for the meeting. Please provide comments after she distributes the draft.***
- ***WBWG Officer meeting at 12:30 PST on Thursday Oct. 20. Brad and Alice will attend by conference call.***

***Reviewing the Action Plan - Pat***

- ***Mission statement and bylaws as they relate to nonprofit status. Need to determine how individuals can be recognized as ‘members’. Best if there is only one class of members. Pat will consult with Mike on how to generate membership list from Listserve. Brad needs to have mailing addresses for all members.***

- **Connection with other groups - *Pat* and *Tim* will attend Board of Directors meeting at NASBR.**
- **Research section – Subcommittee conference call on Oct 12 at 9am PST . *Cori* will call in as leader.**
- **Database - *Pat* would like to post protocols/guidelands for some key elements of data collection. *Pat* and *Ted* will work on this**
- **Education- *Julliett* has agreed to take the lead. *Cori* will invite *Julliett* to join us for the Officers meeting at NASBR to provide guidance.**
- **Inventory & Monitoring - *Pat* and *Mike* are working on posting sampling grid for North America onto *WBWG* website, once the grid is finalized.**
- **Newsletter & Website - *Cori* will email request to *WBWG* board members for newsletter items. Also will solicit items from members at NASBR-WBWG meeting. Officers will discuss further at NASBR. Won't expect to get newsletter together until after NASBR.**

**If you haven't yet, send biosketch & photo to *Pat* for posting to website. Officers can use *WBWG* P.O.Box for contact info.**