

Type of Conference Call: Officers Meeting

Date of Conference Call: July 26, 2005. 1:00-2:30pm PST

Attendees: Pat Ormsbee (President), Brad Phillips, Toni Piaggio, Alice Chung-MacCoubrey, Cori Lausen, Mike Herder, and Ted Weller. Meeting notes recorded by Alice. [Contact Mike Herder if you attended the call but are not listed here.]

Website - Mike

- **InfoWest, an ISP in St. George , UT , charges \$22.50/yr for our nonprofit website. Bills come to Mike. How shall we handle payment? Bring up for discussion at next Board Meeting.**
- **Mike would like each state to select someone as webmaster for their state. Each of these persons would be responsible for updating their state's sites.**

Nonprofit Application Status - Brad

- **□□□□□□□□□□□□□□□□ Jenny Taylor provided Brad with advice and assistance in completing application forms.**
- **□□□□□□□□□□□□□□□□ Our official mailing address is WBWG, P.O. Box 2153 , Rapid City , SD 57709.**
- **□□□□□□□□□□□□□□□□ Brad has set up a bank account that he, the President, and Vice-President will have access to.**
- **□□□□□□□□□□□□□□□□ Officers (Alice, Toni, Mike, Ted, Pat, Brad) should send Brad their personal (not work) address and phone via email for the application forms. He will send the forms to our home address for our signatures. When it arrives, please sign and send to next person on list.**
- **□□□□□□□□□□□□□□□□ Brad read all the questions on the application form and we collectively decided how to respond to each. We acknowledged that we may need to amend our nonprofit information at some date in the future when we have added programs and functions such as fundraising, dissemination of funds, etc..**
- **□□□□□□□□□□□□□□□□ The application asks if we have a conflict of interest policy. Brad will inquire to see if we can adapt/adopt a conflict policy from another group.**

State Outreach Letters - Toni

- **Toni customized and formatted letters for each state and sent them out to the state representatives to sign and mail.**

- **A few state letters still need to be sent, including New Mexico.**
- **She will send *Alice* electronic copies of letters for our records.**

Record Keeping - Alice

- ***Alice* requests that Officers and Board of Directors send her any letters, meeting minutes, and other official documents for our electronic archives. She can scan in hard copies when necessary.**

Next Board of Director's Conference Call is August 24, 2005 at 10:00 am PST

Next Officer's conference call is Thursday Sept 8, 2005 at 10am PST .